Requests for information

SAMPLE — Juniper Ridge Medical Office (fictional) | 2026-10-16

Prepared for Example Mechanical Co.

Excerpt of the first 3 draft RFIs. Nothing has been sent to the architect, engineers, or owner.

Draft RFI 1 of 3 · Priority: High

CN-01 — Structural drawings not in the set

Sheets / reference: A101, A102
Finding: No foundation or framing plans are included; slab and deck are carried by assumption.
Question: Issue the structural drawings (foundation plan, slab thickness, L2 deck).
Suggested resolution: Open — answer requested before bid day.
Cost / schedule impact if unresolved: Quantities on the priced sheets may change.

Draft RFI 2 of 3 · Priority: Medium

CN-02 — Under-slab plumbing trench

Sheets / reference: P101, A101
Finding: Below-slab sanitary and storm are shown on P101; trench and patch-back is carried by the scaled LF.
Question: Confirm whether the slab is poured after under-slab rough-in (no trench) or saw-cut and patched.
Suggested resolution: Open — answer requested before bid day.
Cost / schedule impact if unresolved: Quantities on the priced sheets may change.

Draft RFI 3 of 3 · Priority: Low

CN-03 — Housekeeping pads

Sheets / reference: P101, A101
Finding: WH-1 and the MDP are shown without housekeeping pads.
Question: Confirm housekeeping pads at WH-1, MDP and the fire riser.
Suggested resolution: Open — answer requested before bid day.
Cost / schedule impact if unresolved: Quantities on the priced sheets may change.