Requests for information

SAMPLE — Willow & Pine Cafe (fictional) | 2026-10-16

Excerpt of the first 3 draft RFIs. Nothing has been sent to the architect, engineers, or owner.

Draft RFI 1 of 3 · Priority: High

E-01 — Service size and panel schedule not provided

Sheets / reference: E101
Finding: LP-1 is shown with no panel schedule, service size or feeder.
Question: Provide the panel schedule, service size and the feeder from the building service.
Suggested resolution: Open — answer requested before bid day.
Cost / schedule impact if unresolved: Quantities on the priced sheets may change.

Draft RFI 2 of 3 · Priority: Medium

E-02 — Kitchen equipment connections not shown

Sheets / reference: E101, P101
Finding: Kitchen equipment is not shown on E101; only general receptacles are shown.
Question: Issue the kitchen equipment schedule with electrical connection requirements.
Suggested resolution: Open — answer requested before bid day.
Cost / schedule impact if unresolved: Quantities on the priced sheets may change.

Draft RFI 3 of 3 · Priority: High

M-01 — Kitchen hood and makeup air not shown

Sheets / reference: M101, P101
Finding: A gas range (RNG-1) is shown on P101 but no hood, exhaust fan or makeup air is shown on M101.
Question: Confirm whether a Type I hood with exhaust and makeup air is required and issue the design.
Suggested resolution: Open — answer requested before bid day.
Cost / schedule impact if unresolved: Quantities on the priced sheets may change.